

HOUSE RULES

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After quite a bit of experimentation on Collaborate Ultra, here are some best practices I discovered for a fruitful flipped classroom.

Muting participants

- In order to cut down on peripheral noise (there was a lot even in a small sized experiment) all participants will be muted unless they are asking a question.
- If you want to ask a question then press the **raise hand** icon.
- I will ask you to unmute to ask your question, and then ask you to remute once your question has been answered.
- Please **only** ask questions when I call for them - although you will not hear the accompanying ping, I will and it will disrupt my explanation to you all - thank you.

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Slides

- A **handout** of the slides will be available before the lecture if you want to download them and annotate them yourselves, or just have a copy.
- To ensure there is enough time to take notes, I will draw graphs and examples by hand on the slides.
- Canvas **does not save these hand drawings**, so please make sure you have taken notes, or taken a screenshot before we move to the next slide.

IN SUMMARY

- To reduce noise distraction, participants will be muted unless asking a question.
- To ensure there is enough time to take notes, the instructor will draw graphs by hand on the slides. But these cannot be saved by Canvas.

Thanks! See you next time!